

# LASSUS HANDY DANDY

## Employment Application

FOR OFFICE USE ONLY

STORE # \_\_\_\_\_

DATE OF HIRE \_\_\_\_\_

RATE OF PAY \_\_\_\_\_

PART OR FULL TIME \_\_\_\_\_

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Name (Last, First, Middle)

\_\_\_\_\_  
Present Address (City/State/Zip Code)

\_\_\_\_\_  
Primary Phone

\_\_\_\_\_  
Alternate Phone

IT IS THE POLICY OF LASSUS BROTHERS OIL, INC. TO EMPLOY AND OTHERWISE TREAT ALL PERSONS EQUALLY WITHOUT REGARD TO RACE, COLOR, CREED, SEX, NATIONAL ORIGIN, AGE AND/OR HANDICAP AS PROHIBITED BY LAW AND TO FULLY COMPLY WITH THE VETERANS RE-EMPLOYMENT RIGHTS ACT. DECISIONS REGARDING EMPLOYMENT, WORK ASSIGNMENTS, DISCIPLINE, PROMOTIONS, HOURS OF WORK ETC.....SHALL BE BASED ONLY ON LEGITIMATE JOB-RELATED CONSIDERATIONS. *THIS APPLICATION WILL NOT BE CONSIDERED UNLESS FULLY COMPLETED.*

\*\*\*\*\*

### PERSONAL INFORMATION

List any friends or relatives employed by this company: \_\_\_\_\_

Have you worked for Lassus/Handy Dandy before?  YES  NO  
If yes, which location? \_\_\_\_\_ What Year? \_\_\_\_\_

Are you employed now?  YES  NO  
May we contact your employer for a reference?  YES  NO  
Name of Employer \_\_\_\_\_ Phone \_\_\_\_\_

Why are you looking for a career change? \_\_\_\_\_

Date available to work: \_\_\_\_\_

Are you on layoff or subject to recall?  YES  NO

Have you ever plead "guilty" or "no contest" to, or been convicted of a crime? (Convictions will not necessarily disqualify an application from employment.)  YES  NO

List 3 important qualities of customer service:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why did you apply?  Newspaper Ad  TV Ad  Radio Ad  
 Personal Reference  Other: \_\_\_\_\_

Are you required to submit a work permit?  YES  NO

### EDUCATION

Circle last grade COMPLETED in school, if applicable:

8 or less      9      10      11      12      Currently Enrolled in School

\_\_\_\_\_  
Name of School

Did you receive a diploma?  YES  NO  
If no, have you completed a GED course w/ proof of certificate?  YES  NO

Circle last year COMPLETED of college, tech or business school:

1      2      3      4      5      Graduated?  YES  NO

Describe any special training or education you have received: \_\_\_\_\_

# WORK HISTORY

List present and past employment, including Military, beginning with the most recent:

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Company Phone: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
Employment Dates: \_\_\_/\_\_\_/\_\_\_ through \_\_\_/\_\_\_/\_\_\_  
Last Rate of Pay: \$ \_\_\_\_\_ per hour or \$ \_\_\_\_\_ salary  
Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_  
\*\*\*\*\*

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Company Phone: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
Employment Dates: \_\_\_/\_\_\_/\_\_\_ through \_\_\_/\_\_\_/\_\_\_  
Last Rate of Pay: \$ \_\_\_\_\_ per hour or \$ \_\_\_\_\_ salary  
Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_  
\*\*\*\*\*

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Company Phone: \_\_\_\_\_  
Supervisor: \_\_\_\_\_  
Employment Dates: \_\_\_/\_\_\_/\_\_\_ through \_\_\_/\_\_\_/\_\_\_  
Last Rate of Pay: \$ \_\_\_\_\_ per hour or \$ \_\_\_\_\_ salary  
Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Please list the names of two people that could recommend you for employment:  
Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_  
Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

## AVAILABILITY

Number of hours you are available to work each week: \_\_\_\_\_

Please tell us the times you are available to work each day of the week:

<u>Day</u>	<u>From/To</u>
Sunday	_____
Monday	_____
Tuesday	_____
Wednesday	_____
Thursday	_____
Friday	_____
Saturday	_____

In select stores, we have overnight employees.  
Are you available to work this schedule?  YES  NO

If yes, which nights? S M T W TH F S

## SIGNATURE

I UNDERSTAND THAT A CONSUMER INVESTIGATIVE REPORT MAY BE MADE INCLUDING INFORMATION AS TO MY CHARACTER, GENERAL REPUTATION, PERSONAL CHARACTERISTICS, AND MODE OF LIVING, AND THAT UPON WRITTEN REQUEST, MADE BY ME WITHIN A REASONABLE PERIOD OF TIME, A COMPLETE DISCLOSURE OF THE NATURE AND SCOPE OF THE INVESTIGATION WILL BE SUPPLIED TO ME. I UNDERSTAND THAT ALL EMPLOYEES OF Lassus Brothers Oil, Inc. ARE EMPLOYEES AT WILL AND THAT THE EMPLOYMENT RELATIONSHIP CAN BE TERMINATED AT ANY TIME WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT THE OPTION OF EITHER Lassus Brothers Oil, Inc. OR ME. I FURTHER UNDERSTAND THAT IF AN OFFER OF EMPLOYMENT IS MADE, I WILL BE REQUIRED TO SUBMIT DOCUMENTATION WHICH WILL VERIFY THAT I AM A CITIZEN OR A NATIONAL OF THE UNITED STATES, AN ALIEN LAWFULLY SUBMITTED FOR PERMANENT RESIDENCE, OR AN ALIEN AUTHORIZED TO BE EMPLOYED IN THE UNITED STATES. I FURTHER UNDERSTAND THAT NO SUPERVISOR OR MANAGER OR REPRESENTATIVE OF THE COMPANY, OTHER THAN THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING.

Signature \_\_\_\_\_ Date \_\_\_\_\_